



The Board of Trustees of Franklin County Library met on January 13, 2021 at 4:01p.m. via Zoom with the following present: Dave Van Buskirk, Chairman; Kelly Doyle, Co-chair; Lynn Claxton, Carl Goodman, Mickey Hall, Portia Vaughn, trustees; Freda Clifton, Regional Trustee; Kathy Bennett, John Hein, Brigid Stewart, advisory members; T. Simmons, Foundation representative; Tina Stevens, Director; Kate Huddleston, Regional Library Assistant Director; Kathy Pack, Library IT Specialist.

Sadly, Dave Van Buskirk shared the news of Beverly Bright's passing. A moment of silence was observed in her remembrance.

The roll was called and the minutes from the November 18, 2020 meeting were approved as presented.

Reports provided from the following:

Treasurer Portia Vaughn for Beverly Bright—Nothing unexpected and operating within budget.

Director Tina Stevens' report attached as page 3. These items were not included in the original report:

Curbside services will continue through January. Essential computer use by appointment will begin on Tuesday, January 19 for one-hour slots. Masks are required.

Regional Library Assistant Director Kate Huddleston—Report attached as pages 4 and 5.

Building and Grounds Committee-Portia Vaughn, chair—Tree and shrubs moved in preparation of a concrete pad for the book drop and Little Free Library. During the transplanting, water lines were discovered on top of the ground and a significant slope towards the library allowing ponding. The water run-off is a contributor to the issue of 'growths' on the Children's Library outside walls. Both of these issues must be addressed as soon as possible. Five additional cameras will be installed despite the stalled FC CARES grant.



Communications—Cash Express, coat and toy drive partner, sent a thank you card in appreciation of the Library’s support.

No Unfinished Business

No New Business

Meeting adjourned at 4:23 p.m.

Franklin County Library Secretary of the Board of Trustees

Franklin County Library Chairman of the Board of Trustees



Director's Report
JAN 2021

Happy New Year! We have successfully made it through 2020. We rolled back open-door access to only curbside in mid-December amid seriously climbing Covid cases in Franklin County and Tennessee as a whole. Customers are responding favorably. "Virginia and I strongly support your smart decision to begin curbside service only," affirmed Tom Rozier and his wife. We appreciate the support of the community as we navigate this difficult situation. I hope that it will soon be possible to welcome visitors into the library. In the meantime, we are thankful to continue offering faxing, scanning, copying, checkouts, and notary. We are opening new accounts, too!

Staff are busy as ever responding to requests for materials, inventorying the collections, sanitizing, strategizing programming, and maintaining as many services as possible. The phone rings regularly for orders and pickups.

Surprisingly, circulation declined minimally in December. In November and December, we checked out nearly 5,500 items not counting eMaterials. Reads and the Libby app predictably went up when we went to curbside. Digital materials nearly matched those figures with 4,494 for November and December. We continue to promote digital materials and online resources via social media and the radio show weekly on Wednesdays.

On another note, Ms. Robin was welcomed in November and December to local schools and daycares providing storytimes and activities to 459 students and preschoolers. If permitted by the schools, she intends on continuing outreach. We are monitoring this aspect closely.

As part of our partnership with Franklin County Prevention Coalition, we have a winner for another Calendar Coloring Contest. Laura, age 9, will submit her entry as the December image in the upcoming 2022 calendar. Congratulations!

Enduring this together, we continue to serve and look for ways to improve services and provide programming and information. FCL surviving and thriving!

Thank you for your service and all my best,

Tina L. Stevens, Director



Stones River Regional Library Report

December 2020

Upcoming Workshops & Events

Date	Subject	Speaker	Location
January 21, 2021	E-rate Open Lab	Liz Schreck, E-rate Coordinator and Kate Huddleston	Virtual
Feb.18-19 th , 2021	Virtual Children’s Roundtable	Kate Huddleston & Kate Smith	Virtual 1:00-3:00pm
March 5, 2021	Robert’s Rules of Order	Dr. Robert Blair, MTSU	Virtual
March 16, 2021	Teen Librarian Summit	Kate Smith	Virtual

Dates are subject to change. Please check all emails from Mechell Barrett to confirm dates and your attendance

Trustee Certification Program: Learn more about your responsibilities as a library trustee through the online Trustee Certification Program. Sign up for the program at <http://tsla.libguides.com/stonesriverregion/srllboards>

After registration, you have one year to complete the ten sessions.

COVID-19 LibGuide: The COVID-19 has a multitude of resources: CDC guidelines, Tennessee guidelines, library policies and procedures, economic resources, resources for responding, self-care and working remotely tips, and virtual meeting videos. <https://tsla.libguides.com/TNCOVID-19/home>

CARES and Tech Grant: Please contact your grant moderator Kate Huddleston at kate.huddleston@tn.gov for any questions or guidance.

At the Region: We are all working from home for the next 30 days and will not be able to receive faxes. Please email us everything and feel free to call us. Call’s will be re-routed to us. Betty Jo has left us and happily retired. We hate to see her go but know she’s enjoying her commute. I want to remind everyone that her email has been disabled and to please email Kate Huddleston at Kate.Huddleston@tn.gov instead.



Ingram News: Ingram and many book vendors are having a terrible time with orders due to shutdowns and the pandemic. Please put your orders in ASAP. Many orders are taking up to 4 weeks or longer to be confirmed and reach you library. If you are closing or scaling back to curbside be sure to let Becky know so that she can help monitor your orders and inform you of incoming shipments. Also, let us know if your packing slips have errors or are combined, this is an issue with some vendors.

Resources: Stones River Regional Library LibGuide: <http://tsla.libguides.com/stonesriverregion>