

Agenda

September 8, 2021

4p

Call to Order

Roll Call

Approval of Minutes

Reports

- Treasurer's Report
- Library Director
- Regional Director

Report of Committees

- Committee for Expansion/New Building—

Communications

Unfinished Business

- Advisory Board

New Business

- Surplus two Kindle Paperwhite tablets 0607 and 0609

Public Comment—none scheduled

Adjournment

The Franklin County Library Board of Trustees met on September 8, 2021 at 4:04 PM at the Franklin County Library with the following present: Dave Van Buskirk, Chairman; Kelly Doyle, Co-chair; Lynn Claxton, Treasurer; and Portia Vaughn, trustees; John Hein, advisory member; Tina Stevens, Director; Kate Huddleston, Regional Library Director.

The roll was called and the minutes from the July 14, 2021, meeting approved as presented.

Reports provided from the following:

Treasurer Lynn Claxton reported that as of June 30, 2021, the fiscal year ended with \$31,334 added to the Fund Balance. The new fiscal year's budget is on track without any unexpected large expenditures to date.

Director Tina Stevens' report attached as page 3. The Director also shared that the new book drop provided for by the Franklin County Library Foundation is on order. An Image Evaluation conducted of the facility and services provided an excellent score. A new digital service, Hoopla, will launch on September 27. It is a streaming video, music, eBook, and eAudio app with over 900,000 titles accessible by library card number. Curbside service is strongly encouraged as Covid cases continue to climb in Franklin County.

Regional Library Assistant Director Kate Huddleston—Report attached as page 4.

Committee for Expansion/New Building—Chair Dave Van Buskirk offered that the committee is awaiting news of the property in question that is at the end of 2nd Ave. The supposed owner, Nashville South, LLC, is not located nor contacted to date.

No Communications

Unfinished Business—A motion made to dissolve the Advisory Board passed with all in favor.

New Business—A motion made to surplus two Paperwhite Kindles, 0607 and 0609, passed.

No Public Comment.

Meeting adjourned 439p.

Franklin County Library Secretary of the Board of Trustees

Franklin County Library Chairman of the Board of Trustees

Director's Report
SEPTEMBER 2021

Exciting news! We are well on our way to every child in Franklin County possessing a library card. The initiative began five years ago, and despite Covid, is going strong. Through the continued partnership with the Board of Education and Franklin County Schools, applications went home with students at the beginning of this school year. Prior to this, the focus was on mainly kindergarten and high school. Huntland jumped on board quickly. Broadview, Decherd, Clark Memorial, and Sewanee followed shortly after. Students having a library card makes for access to the plethora of digital resources we offer consistent within a classroom. We are also offering a Classroom card for teachers. Teachers may checkout materials for students to use furthering easier access. Many children in Franklin County cannot visit the library, so we are taking the library to them!

Speaking of digital resources, we are launching Hoopla on September 27th. Hoopla is a digital streaming service for movies, audiobooks, books, comics, and music. The collection is more than 900,000 titles and growing! All materials are simultaneous checkout with no waiting. As part of the Long Range Plan, FCL will continue to grow digital offerings. This year marks the first time the library received an increase in the materials budget. Due to the increase, we are able to offer this service. Anyone with a library card may checkout 5 titles a month. An app is available and works with Roku, tablets, smart phones, and many other devices.

We have applied for the ARPA grant and received word that one request for a stand-alone study/testing room was eligible. The unit is about the size of a telephone booth. It is equipped with a seat and small desk, power, USB ports, and Internet capabilities from within the library. We are anxiously awaiting news of the grant as we hope to check out the booth for folks who need a quiet study area and/or proctored tests. In addition, we requested new laptops to replace our outdated and unreliable Laptop Lab. The checkout of laptops for use in the library may be coming soon.

FCL is now encouraging curbside services strongly once more as the pandemic seems to be as aggressive as this time last year. A closure was necessary on August 26 after a customer confessed to being Covid positive and appeared to be very ill. We borrowed a fogger from the Mayor's Office to run in conjunction with the one belonging to the library. These machines ran for 45 minutes in four separate locations covering the entire library over a period of seven plus hours for fogging and clear time. The staff and custodian sanitized workspaces, furniture, and touch points as well. At this time, we will remain open as long as possible with the safety of all in mind.

Thank you for your service and all my best,

Tina L. Stevens, Director

**Stones River Regional Library Report
September 2021**

Upcoming Trainings:

Date:	Title:	Presenter:	CE Hours:
8/27/2021	It's Our Pleasure-Customer Service	Amy Anderson, Holston River	4.5
9/10/2021	Crisis Communication	Elise Shelton	4.5
9/17/2021	Trustee Workshop	Various	5
10/19/2021	Summer Reading Conference	Various	6
11/9/2021	Adult Programming Roundtable	Kate Huddleston & Lauri Thompson	4
TBD December	School Readiness Toolkit	Kate Smith, Jenny Gillihan, & Nikki Branam-Snyder	4
TBD	Director's Roundtable – Legal Reference	Help 4 TN, Tim Hughes	4.5
1/25/2022	E-rate Open Lab	Liz Schreck	3
2/18/2022	Children's Programming Roundtable	Kate Huddleston and Kate Smith	4
3/17/2022	Building a Budget	Wesley Robertson, CTAS	4.5
TBD	Teen Librarian Summit	Various	6
3/29/2022	Virtual Storytimes 101 with Accessibility and Inclusivity	Renee Grassi	4.5
4/8/2022	Community Assessment & Engagment	Pat Wagner, Library trainer and consultant Pattern Research LLC.	4
4/29/2022	Library Services for Teens and Adults on the Autism Spectrum	Carrie Rogers-Whitehead, Consultant and author	4
5/19/2022	Library Space Planning	David Vinjamuri	4

Dates are subject to change, please register for all training with Mechell Barrett

COVID-19 LibGuide: The COVID-19 has a multitude of resources: CDC guidelines, Tennessee guidelines, library policies and procedures, economic resources, resources for responding, self-care and working remotely tips, and virtual meeting videos. <https://tsla.libguides.com/TNCOVID-19/home>

Trustee Certification Program: Learn more about your responsibilities as a library trustee through the online Trustee Certification Program. The Standards call for all new trustees to become certified within their first year on the board! Sign up for the program at <http://tsla.libguides.com/trusteecert> (password: tnlibguides) After registration, you have one year to complete the ten sessions

Trustee Workshop: The Tennessee Trustee Workshop has been changed to an online event only. The workshop will now be held on Zoom Tuesday, September 28, 9:30am-3:30pm with a 30-minute lunch break. An invitation to register will be sent out in the next couple of weeks. We encourage at least one board member from each library board to attend the workshop. If you prefer to attend the online event at the Regional Office, please let me know so that we can set up a space for you. A recording will be available for those who are unable to attend this event live. If you decide to watch the recording it will "count," if that factor ever comes up as a variable in future grant applications for your libraries.

Deadlines: The Public Libraries Survey (PLS) opened September 1 and will close on September 30. During that time, please login to <tn.countingopinions.com> to begin entering your annual data. Not sure how to begin? Please start by visiting the <tsla.libguide.com/datacollection/PLS> which will provide you with a refresher webinar, instructions, description of new questions, and more. Also, the Stones River Region will be hosting a virtual overview September 14th. Details will come out by email later.

NASA Kits: Kate Smith has NASA kits circulating regularly at TSLA. Booked till January, but please contact her to be added to the list at kate.smith@tn.gov.

Resources: Stones River Regional Library LibGuide: <http://tsla.libguides.com/stonesriverregion>