



Agenda

May 8, 2024

4p

Call to Order

Roll Call

Approval of Minutes

Reports

- Treasurer's Report
- Library Director
- Regional Director

Report of Committees

- Building and Ground Committee-update on 101 S. Porter building, safety issues (fire alarm, cameras, security) and HVAC unit

Communications

Unfinished Business

- None

New Business

- Library Foundation appointments:
 - Bob Knies
 - Barry Beth Lowndes
- Surplus
 - Office Chair black broken x 2 inv#s: 0687, 0681
 - Office Chair lime broken x 2 inv#s: 0772, 0817
 - Leather sofa, no longer appropriate inv# 05960
 - Other items added as attached

Public Comment—none scheduled

Adjournment



FCL surplus for May 2024

Item	Bar Code	Notes
Leather Sofa	0596	Purchased by FOL – sell on Gov Deals
Kickstand	0189	
Kickstand	0184	
Kickstand	0191	
Black Office Chair	0681	Broken Height Adjustment
Black Office Chair	0687	Broken Height Adjustment
Green Office Chair	0772	Broken Height Adjustment
Green Office Chair	0817	Broken Height Adjustment
Keyboard	0422	
Keyboard	0426	
Keyboard	0579	
Kindle e-Reader	0608	
Mouse	0612	
Keyboard	0613	
Mouse	0621	
Keyboard	0668	
Keyboard	0889	
Keyboard	0843	



The Franklin County Library Board of Trustees met on May 8, 2024, at 4:03 PM at the Franklin County Library with the following present: Lynn Claxton, Treasurer; Angie Fuller, Lori Greer, Bari Beth Lowndes, Trustees; Tina Stevens, Director; Cynthia Matthews, Regional Library Assistant Director.

Roll was called and the March 13, 2024, Minutes were approved as presented.

An item was added to the agenda: Fiscal Year 2025 Proposed Budget under New Business.

Reports provided from the following:

Treasurer Lynn Claxton reported 81.15% of the budget is expended. No concerns to report.

The Library Director's Report is pages 5 and 6. Director Stevens reminded the Board that curbside service is still available and shared a Memorable Moment. Donna, Library patron, misses browsing the shelves. A change in her mobility prevents coming inside. Staff deliver items to her car. Director Stevens shared the Library's new Librista app as a means for her to enjoy book selection once more. Once logged in, she may search for titles, authors, material types, and more. Elated, Donna said, "Now that's full service for sure!"

Regional Library Director's Report is pages 7 and 8.

Director Stevens for Building and Grounds Chair David Eldridge stated the protective glass on the circulation desks was removed. This was done in anticipation of the arrival of the new circulation desk and likewise with other county departments. The backflow preventer connected to the sprinkler system was damaged and will be repaired.

Communications were shared and included: recent visitor surveys of satisfaction and a Thank You card from Chairman Kelly Doyle for the honor and privilege to serve as her final term ends on June 30, 2024.

No Unfinished Business

Under New Business, three motions passed:

- Library Foundation appointments:
 - Bob Knies
 - Barry Beth Lowndes
- Surplus



- Office Chair black broken x 2 inv#s: 0687, 0681
- Office Chair lime broken x 2 inv#s: 0772, 0817
- Leather sofa, no longer appropriate inv# 05960
- Other items added as attached
- Fiscal Year 2025 Proposed Budget

No Public Comment

Adjournment 5:08 PM

Franklin County Library Secretary of the Board of Trustees

Franklin County Library Chairman of the Board of Trustees



Director's Report
May 2024

In March 7,200 items were checked out! Even as people are eager to enjoy warmer weather for outdoor activities, they still found time to read. We also served 159 children during early literacy programs. Clark Memorial's Pre-K classes visited on April 22nd. Dana Brown, Youth Services Director, excited and amazed the children with a scavenger hunt inside the Library! Another hit, the Annual Easter Egg Hunt, was enjoyed by many; the weather cooperated with sunshine galore!

For National Library Week in April, Renae Holman, Executive Library Assistant, asked visitors to guess how many books are in the Library. Angel Andrews came the closest with 25,000. There were 25,203 at that time. Margaret Stephens, Library Assistant, creates special themed collections. She showcased women in history for March. She regularly had to refill the displays.

The Library closed on April 15 for training on the new system, Atrium. Download the Librista app to access your account. We are nearly through the bumps of migrating. The vendor has proven customer service is top priority. The personal, hands-on approach they've taken has truly helped during a challenging process. The public access computers have also migrated during this time as part of the mini-reno and re-imagining of spaces. Most are now located along the wall by the History Room. The response has been mostly positive.

The Franklin County Historical Society hosted Chuck Sherrill, part-time Archivist and former Tennessee State Librarian and Archivist, on April 21st. Many interesting facts about Pelham were shared. He spent a lot of time there visiting his grandparents in his youth and began studying its history at young age. Where the town got its name is hypothesized to have come from an early 19th Century book, Pelham: The Adventures of a Gentleman.

Kathy Pack, IT Specialist, and I gave a presentation at the 2024 Tennessee Library Association Conference in early April: Safety on a Shoestring. It was rewarding to represent Franklin County Library. The presentation was well-attended with an engaged audience. I was honored to have Cindy Matthews, Regional Library Assistant Director, in the midst. I have been offered to present this subject in the future as a result. I am happy to oblige as I know many libraries are struggling with safety issues. Sharing solutions and ideas has a price we all can afford—zero dollars.

Many projects are afoot: furniture has been donated for both the History Center and library office spaces; a new circ desk is expected in late summer; branding the library; a new phone system with editable voicemail and connections to all county offices; addressing the public's use of the Library's dumpster; carefully preserving the Industrial Heritage mural for installation in the new History Center; and so much more.

We welcomed Rachel Wright in February. She is proving to be a great asset and acclimating nicely.



The team are set to tour duPont Library in Sewanee on May 21st for the Spring Staff Development Day. Gaining a bird's-eye-view of duPont's operations, available services, and programs may cheer and inspire the team. The gift of time for staff development is greatly appreciated! The ability to work with peers in and out of the county also regenerates the love we have for the jobs we do!

Finally, I mentioned Summer Reading as a project. This summer, ages two and up may participate. The team has planned weekly adventures for the kids, a challenging program for adults, a Science Camp, and two teacher professional development days. In that same vein, the Friends of the Library were granted \$10,000 from Nissan to sponsor this summer's events, prizes, presenters, and more. We are delighted to see a renewed interest in Franklin County Library's Friends group.

As we get closer to one hundred years of Franklin County Library, I am pleased to have an innovative team, an insightful Board of Trustees, and a rejuvenated Friends group to sail this ship into the future. Adventure begins at your library!

#Wedothat
#LoveFCL

Thank you for your service and all my best,

Tina L. Stevens, Director



OFFICE OF SECRETARY OF STATE TRE HARGETT

STONES RIVER

MAY 2024

REGIONAL LIBRARY



TOP NEWS

2025 TECH GRANT:

- Application due June 17th.
- Requires 50/50 match in funding.
- Contact Nathan, Troy, or Cindy if you have questions about equipment you may need or eligible items.
- Retrieve the application [here](#)

LIBRARY SERVICE AGREEMENT (LSA):

- Please return your signed LSA to Mechell no later than June 30th.

MentorTN

- Library personnel can join as a mentor and create a profile
- Library staff do not have to join to participate as a mentee or to access one of the weekly meetups
- Open for consultation with someone in TN, NJ, or both - your choice



SPRING TRAINING OPPORTUNITIES

Impact & Appeal: Innovative Youth Services - May 10th, 9:30am-3:30pm In-Person at Stones River Regional Library

This training will provide strategies for libraries to support multimodal literacies and incorporate outcome-based, experiential learning into their programming, deepening the impact and providing youth with a third space to explore, create, and develop innovative ideas. Participants will have an opportunity to explore hands-on, low-cost programming ideas and develop strategies for connecting families with library services.



CEU Hours Due by June 30

- a. Library directors & administration:
25 hours annually (at least 20 hours regional or state sponsored).
- b. Staff working 20+ hours per week:
10 hours annually (at least 5 hours regional or state sponsored).
- c. Staff working 19 hours or less per week:
5 hours annually (at least 2 hours regional or state sponsored).

HELPFUL RESOURCES

[Rural Mental Health Resources](http://www.ruralminds.org)

www.ruralminds.org

[Cultural Information with a Health Focus](http://www.ethnomed.org)

www.ethnomed.org

TRUSTEE REMINDERS:

- **Director reviews:** Does your board need to complete one before June 30th?
- **Image evaluation:** When was one last performed for your library?
- **Term Expirations:** Check your potential board vacancies and contact your city/county commission to get on their May meeting agenda.
- **Certification:** Haven't started yours yet? Click [here](#) to get started. Need to get recertified? Click this [link](#).



STONES RIVER REGIONAL LIBRARY, A DIVISION OF THE OFFICE OF SECRETARY OF STATE TRE HARGETT, PROVIDES TRAINING, GRANTS ADMINISTRATION, AND CONSULTATION TO LIBRARY BOARDS AND STAFF. CONTACT KATE HJDBLESTON@TN.GOV OR CYNTHIA MATTHEWS@TN.GOV FOR ASSISTANCE. LIBGUIDES PASSWORD: TNLIBGUIDES (ALL LOWERCASE LETTERS)